# Local Government OMBUDSMAN

# The Local Government Ombudsman's Annual Letter **Cumbria County Council** for the year ended

31 March 2008

The Local Government Ombudsman (LGO) provides a free, independent and impartial service. We consider complaints about the administrative actions of councils and some other authorities. We cannot question what a council has done simply because someone does not agree with it. If we find something has gone wrong, such as poor service, service failure, delay or bad advice, and that a person has suffered as a result, the Ombudsmen aim to get it put right by recommending a suitable remedy. The LGO also uses the findings from investigation work to help authorities provide better public services through initiatives such as special reports, training and annual letters.

# Annual Letter 2007/08 - Introduction

This annual letter provides a summary of the complaints received about Cumbria County Council and comments on the authority's performance and complaint-handling arrangements.

I hope that the letter will assist you in improving services by providing a useful perspective on how some people who are dissatisfied experience or perceive your services.

Two attachments form an integral part of this letter: statistical data covering a three year period and a note to help the interpretation of the statistics.

#### **Complaints received**

#### Volume

Last year 52 complaints were received against the Council, an increase of two thirds upon the previous year (30).

#### Character

The largest single category of complaint last year, as in the previous year, was complaints about transport and highways (17). There were also 12 complaints about education, whereas there had only been two in the previous year.

# Liaison with the Local Government Ombudsman

Last year the Council responded within an average of 28 days to the enquiries made upon 19 complaints. Last year 44% of county councils, like Cumbria, responded to such enquiries within 28 days.

#### **Decisions on complaints**

Decisions were taken upon 51 complaints last year, although 22 of these were premature complaints, where the Council had not yet had a proper chance to deal with the complaint. No maladministration was found in 12 complaints and six were outside my jurisdiction.

# **Reports and local settlements**

We will often discontinue enquires into a complaint when a council takes or agrees to take action that we consider to be a satisfactory response – we call these local settlements. In 2007/08 the Local Government Ombudsmen determined 27% of complaints by local settlement (excluding 'premature' complaints and those outside our jurisdiction).

Last year I discontinued enquiries into six complaints against Cumbria. In one case the complainant was paid £250 by the Council in recognition that the Council had failed to verify details proposed upon a site and had therefore misled the complainant about the need for planning consent to vary planning conditions upon a development. In another case the Council paid £7,773 after it had failed to make a back-payment of fees; had failed to deal properly with complaints from the complainant; and had delayed in dealing with the complaint.

If an investigation is completed I issue a public report. I did not issue any reports about the Council last year.

# Training in complaint handling

Part of our role is to provide advice and guidance about good administrative practice. We offer training courses for all levels of local authority staff in complaints handling and investigation. A detailed evaluation of the training provided to councils over the past three years shows very high levels of satisfaction.

The range of courses is expanding in response to demand. In addition to Good Complaint Handling (identifying and processing complaints) and Effective Complaint Handling (investigation and resolution) we now offer these courses specifically for social services staff and a course on reviewing complaints for social care review panel members. We will customise courses to meet your Council's specific requirements and provide courses for groups of staff from different smaller authorities.

Participants benefit from the complaint-handling knowledge and expertise of the experienced investigators who present the courses.

I enclose information on the full range of courses available together with contact details for enquiries and any further bookings.

# LGO developments

We launched the LGO Advice Team in April, providing a first contact service for all enquirers and new complainants. Demand for the service has been high. Our team of advisers, trained to provide comprehensive information and advice, has dealt with many thousands of calls since the service started.

The team handles complaints submitted by telephone, email or text, as well as in writing. This new power to accept complaints other than in writing was one of the provisions of the Local Government and Public Involvement in Health Act, which also came into force in April. Our experience of implementing other provisions in the Act, such as complaints about service failure and apparent maladministration, is being kept under review and will be subject to further discussion. Any feedback from your Council would be welcome.

Last year we published two special reports providing advice and guidance on 'applications for prior approval of telecommunications masts' and 'citizen redress in local partnerships'. Feedback on special reports is always welcome. I would particularly appreciate information on complaints protocols in the governance arrangements of partnerships with which your Council is involved.

# **Conclusions and general observations**

I welcome this opportunity to comment on our experience of complaints about the Council over the past year. I hope that you find the information and assessment provided useful when seeking improvements to your Council's services.

Anne Seex Local Government Ombudsman Beverley House 17 Shipton Road YORK YO30 5FZ

June 2008

Enc: Statistical data Note on interpretation of statistics Leaflet on training courses (with posted copy only)

| Complaints received<br>by subject area | Adult care<br>services | Children<br>and family<br>services | Education | Other | Planning &<br>building<br>control | Transport<br>and<br>highways | Total |
|--|------------------------|------------------------------------|-----------|-------|-----------------------------------|------------------------------|-------|
| 01/04/2007 -                           | 7                      | 8                                  | 12        | 6     | 2                                 | 17                           | 52    |
| 31/03/2008<br>2006 / 2007              | 8                      | 3                                  | 2         | 6     | 0                                 | 11                           | 30    |
| 2005 / 2006                            | 10                     | 11                                 | 3         | 4     | 0                                 | 7                            | 35    |

Note: these figures will include complaints that were made prematurely to the Ombudsman and which we referred back to the authority for consideration.

| Decisions          |        | MI reps | LS | M reps | NM reps | No mal | Omb disc | Outside jurisdiction | Premature complaints | Total excl<br>premature | Total |
|--------------------|--------|---------|----|--------|---------|--------|----------|----------------------|----------------------|-------------------------|-------|
| 01/04/2007 - 31/03 | 3/2008 | 0       | 6  | 0      | 0       | 12     | 5        | 6                    | 22                   | 29                      | 51    |
| 2006 / 2007        |        | 0       | 6  | 0      | 0       | 8      | 4        | 3                    | 6                    | 21                      | 27    |
| 2005 / 2006        |        | 1       | 5  | 0      | 0       | 11     | 7        | 4                    | 9                    | 28                      | 37    |

See attached notes for an explanation of the headings in this table.

|                         | FIRST ENQUIRIES           |                               |  |  |  |  |
|-------------------------|---------------------------|-------------------------------|--|--|--|--|
| Response times          | No. of First<br>Enquiries | Avg no. of days<br>to respond |  |  |  |  |
| 01/04/2007 - 31/03/2008 | 19                        | 28.4                          |  |  |  |  |
| 2006 / 2007             | 11                        | 25.5                          |  |  |  |  |
| 2005 / 2006             | 21                        | 30.4                          |  |  |  |  |

# Average local authority response times 01/04/2007 to 31/03/2008

| Types of authority        | <= 28 days | 29 - 35 days | > = 36 days |  |
|---------------------------|------------|--------------|-------------|--|
|                           | %          | %            | %           |  |
| District Councils         | 56.4       | 24.6         | 19.1        |  |
| Unitary Authorities       | 41.3       | 50.0         | 8.7         |  |
| Metropolitan Authorities  | 58.3       | 30.6         | 11.1        |  |
| County Councils           | 47.1       | 38.2         | 14.7        |  |
| London Boroughs           | 45.5       | 27.3         | 27.3        |  |
| National Park Authorities | 71.4       | 28.6         | 0.0         |  |